

**OOTA Quarterly Business Meeting**  
**March 4, 2006**  
**Oklahoma City/Tulsa/Ft. Cobb**

**Board Members in Attendance**

Sharon Sanderson, President  
Suzette Jones, Treasurer  
Meg Smith, Secretary  
Mary Isaacson, Community Promotion  
Rhonda Reed, Nominations/Recognition  
Jennifer Campbell, ListServ/Web Mgr.  
Susan Tucker, Alt. AOTA Representative and Newsletter Editor  
Carrie Roberts, Past President

Sharon Sanderson, President, called the meeting to order at 12:10.

**Secretary's Report**

Minutes of the last meeting were approved as published.

**Treasurer's Report**

Suzette Jones reported \$31, 244.17 as of February 28, 2006 with most income from membership and conferences.

The next budget is being developed with Board input for 2006-2007 based on changing activity and practices with respect to the not-for-profit status.

**Vice President's Report/ Continuing Education**

Meg Smith is putting together a June 17<sup>th</sup> meeting on Upper Extremity topics. The OOTA Annual Conference will be Sept 29<sup>th</sup> & 30<sup>th</sup> in Oklahoma City. A Chairperson is needed in that area.

Sharon Sanderson unveiled a proposal to hold a 40<sup>th</sup> Anniversary Seminar at Sea. Details are being discussed and developed.

**OOTA Representative Report**

Susan Tucker reported that AOTA 40<sup>th</sup> Anniversary activities are upcoming.

She is looking for feedback on representative assembly issues.

Don't forget to vote in AOTA elections by midnight Monday.

Representative and Alternate positions will be included in next OOTA elections.

Sharon Sanderson is the AOTA "parliamentary specialist".

**Nominating Committee**

Nominations are needed for AOTA positions of AOTA representative and alternate, President elect, Vice President, Treasurer, and student representative.

Call Rhonda Reed or submit nominations on-line.

### **Newsletter**

Susan Tucker became Newsletter Editor as of January 1, 2006. She discussed the new format of 4 issues per year with smaller size to supplement the web site.

### **Community Promotions**

Mary Isaacson highlighted OT month events to be held at Lowe's stores in the Tulsa and Oklahoma City areas. Marlene Snow, Toby Hamilton, Tammy Prow, Jamie Kennedy, Sally Riddle, Tony \_\_, Marty Kohlway, Kristy Karnahan, Heather Parmley, Meg Smith, and Sara Dunbar are putting together in store seminars and displays promoting fall prevention in partnership with products from Lowe's.

### **Finance**

Heather Parmley requested all members to help seek donations to support OOTA continuing education events by contacting employers, vendors of products used at work, and businesses we frequent for items to auction. Don't forget theme baskets.

### **Web Manager**

There are no major changes.

### **New Business**

The next OOTA Executive Board Meeting will be March 28<sup>th</sup> at 5:30. Teleconferencing will be available between OU Health Sciences Center, OU Shusterman Center, and Ft Cobb.

The meeting was adjourned at 12:40

Respectfully submitted by  
Meg Smith, Secretary