

**OOTA Executive Board and General Meeting**  
**May 15, 2007**  
**Oklahoma City and Tulsa**

Attendance

Voting Board Members

Sharon Sanderson, President  
Mary Isaacson, Treasurer  
Meg Smith, Secretary  
Debbie Smart, COTA Representative

Non-Voting Board Members

Jennifer Campbell, ListServ/Web Manager  
John Jennings, Nominations and Recognition Chair  
Marlene Snow, Community Promotions

The President called meeting to order at 6:00 p.m.

Minutes of the previous meeting were approved as read.

Unfinished Business

The OOTA Cruise/Continuing Ed event was attended by 34 people and was considered a great success by those attending. OOTA is due "refund" income on 2 comped rooms based on attendance. Sharon Sanderson is pursuing this with the cruise line.

Officer Reports

*President*

The secretary has received written notice of Sharon Sanderson's resignation as OOTA President effective June 30<sup>th</sup> to become AOTA ASAP Secretary. Executive Board Members offered congratulations. OOTA bylaws state that Vice President, Toby Hamilton moves into the vacant President's office. A "temporary substitute" is needed to fill the vacated Vice President's office until an election can be held at the next regular membership business meeting. Nominees are being solicited. All committee Chairs serve at the pleasure of the President.

It was noted that bylaws, policies, and officer duty lists should be posted on the OOTA website to assist new and potential officers. Sharon will work on getting information to Jennifer for posting.

Toby welcomes all current Chairpersons to continue.

Sharon reported that Kansas OT association approached her about a joint conference in 2008 in Wichita. After discussion, Mary moved that we pursue details of a joint conference with Wichita in 2008. Meg seconded the motion. It was approved by voice vote. Sharon will let Kansas know we are interested.

*Vice President*

In Toby's absence, Sharon reported that Sept. 28-29, 2007 will be the dates for the OOTA Annual conference held in Tulsa at Tulsa Community College. Location costs should be moderate including \$500 donation to the TCC SOTA Club for building use and \$125 for a technical person. Discussion of fees for speakers was held. It was decided that

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Continued *vice-president*

OOTA can probably afford two major speakers. Sharon would review bylaws concerning fees to local, member, and non-OT speakers.

*Secretary*

Meg moved that the OOTA Executive Board accept Sharon Sanderson's resignation as OOTA President effective June 30, 2007. Debbie Smart seconded the motion. The motion was passed by unanimous voice vote.

*Treasurer*

Mary presented a written report.

An AOTF statement shows \$12,000 in the scholarship fund available to OT students.

*AOTA Representative*

Absent

*AOTA Alternate Representative*

Susan sent word to encourage our membership to watch out for e-mail updates regarding AOTA activity. Exciting things are happening with a new AOTA president and preparations for the Centennial.

*COTA Representative*

No Report

*Student Representative*

Rachael sent word that she had enjoyed her time on the board and looks forward to future contact with OOTA.

Committee Chair Reports

*Finance Committee*

Absent

*Community Promotions Committee*

Marlene discussed a new committee focus using Rebuilding Together activity.

*List Serv/Web Manager*

No Report

*Membership Committee*

Debbie reported that it is time to mail out the membership renewal form. Jennifer requested copy to include on the website.

*Newsletter Committee*

Susan requested assistance in putting together the *Outlook*. Marlene volunteered.

Nominations/Recognition Committee

John reported on Officer elections. Meg Smith was re elected Secretary. Jena Hawsden was elected Student Representative. Sharon moved and Jennifer seconded a motion to destroy the ballots with voice vote approval.

*Bylaws Review*

Sharon is progressing and will report at a later date.

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New Business

Sharon announced that OTR and COTA appointments to the Oklahoma Medical Licensure Board Occupational Therapy Committee are due. Current members, Anne Marie Grossman and Patty Smith would like to continue. Discussion was held about making nominations more widely available to the membership. Sharon will send out a list serve request for additional interested parties.

Continuing effect motion review of OT Bucks was discussed. OT Bucks are not in current active use and create bookkeeping problems when used. Sharon moved to eliminate the OT Bucks system and any motion that includes OT Bucks. Jennifer seconded it and it was passed by voice vote.

Sharon read a letter from Four States Rehab reporting perceived political problems in DDS services. After discussion it was agreed that more information was needed. Sharon has responded with a request for details but none were received. The board will take no further action at this time.

The next OOTA Executive Board meeting is scheduled for July 17, 2007 at 6:00 p.m.

The meeting was adjourned at 7:30.

Respectfully Submitted,

Meg Smith, Secretary