

**May 21, 2009**  
**OKOTA Executive Board**  
**Oklahoma City and Tulsa**

**Attendance**

Voting Board Members present

Toby Hamilton, President  
John Jennings, Vice President  
Meg Smith, Secretary  
Mary Isaacson, Treasurer  
Reeca Young, OTA, Representative

Non-Voting Board Members present

Becky Wade, Membership  
Marlene Snow, External Affairs  
Sharon Sanderson, Bylaws  
Troy Lee, Continuing Ed.

The President established a quorum and called the meeting to order at 6:00 p.m.

Becky Wade moved that the minutes of the previous meeting be approved as e-mailed. Reeca Young seconded the motion and it passed by voice vote.

Discussion was held on the OOTA logo contest. Only one entry was received. It was agreed that additional entries should be solicited by extending the contest deadline and revising the rules to allow for a choice that meets the organizations requirements for recognition and professionalism. Advertisement on the list serve, in the newsletter, and in the annual membership mailing should list the deadline to July 15, 2009. Also agreed was a new rule to include the full name of the organization, "Oklahoma Occupational Therapy Association", to distinguish itself from other states beginning with the letter "O". Professional work on logos will not be excluded. The executive board will review entries at the July 23<sup>rd</sup> meeting and retain the final decision for use of these or professionally solicited designs on association letterhead, T-shirts, etc.

Sharon Sanderson moved to change the association's official abbreviation from OOTA to OKOTA. Troy Lee seconded the motion and it was approved by voice vote.

Becky Wade led a discussion of plans for a fun membership drive/happy hour event. Several venues were discussed for Tulsa and Oklahoma City. The Board approved the plan for an event in each city with a \$300 gift card drawing/give away and \$200 for refreshments both for each site. No alcohol is to be provided by OKOTA.

Discussion was held regarding the cancellation of the Taylor/Kielhofner joint workshop with OU. Full details of the financial impact of cancellation are not available yet due to computer downtime. Mary Isaacson will bring information to the Board as they are available. Taylor and Kielhofner have expressed interest in presenting at the OKOTA Annual Conference.

Discussion of the electronic membership list was tabled until the next meeting.

2009 OKOTA Annual conference was discussed. Membership input requests holding it at a hotel to increase networking time. After discussion of options, Toby Hamilton moved and Becky Wade seconded the motion to support Mary Isaacson's signing a contract with Renaissance Hotel. The motion was approved by voice vote.

It was announced that Ashley Efaw, Student Rep. had recently had her baby and the Secretary would send a card of congratulations from OKOTA.

New officer elections were discussed. Candidates are still needed. Suggestions made to be contacted. This will be OKOTA's first electronic election. The election process needs to be completed by June 30<sup>th</sup>.

Options for continuing education offering were discussed. Plans to do anything with Carol Larue were tabled until spring. The Tulsa Hand SIS has expressed interest in sponsoring a splinting workshop. John Kenny with Orfit was suggested.

Mary Isaacson moved and Meg Smith seconded the purchase of books recommended by AOTA for not-for-profit management books at a cost of \$100.

Sharon Sanderson is pursuing the AOTA Annual Conference site request packet.

The next meeting will be July 23, 2009.

The meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Meg Smith, Secretary