


Member name and contact information:

City:

Venue contact information:

Describe meeting spaces available (Attach a diagram if possible) Include available technology



Venue will need a large meeting room with a capacity of approximately 500+ people for opening meetings and lectures, as well as three or more session rooms to accommodate 50-100 people. Additionally, an open area for vendor booths and dining would be helpful.

Cost for 2 days (Friday/Saturday) : \_\_\_\_\_

Number of nearby hotels: \_\_\_\_\_

Number of nearby dining options: \_\_\_\_\_

Additional information for consideration:

Email to [OKOTAconference@gmail.com](mailto:OKOTAconference@gmail.com) by March 20<sup>th</sup> for consideration.